



2021 - 2022 Safe Return

to In-Person Instruction and
Continuity of Services Plan



PRINCIPAL'S MESSAGE

Dear Stakeholders,

Ensuring the health of the whole child remains a paramount priority at Horizon Science Academy Springfield. It is for this reason that HSA Springfield strictly adhered to health department suggestions throughout the duration of the COVID-19 pandemic. As the situation continues to evolve, administration and staff at HSA Springfield remain dedicated to ensuring that our school environment is as physically and emotionally safe for students as possible.

The plan outlined in the following pages is accurate as of the time of composition; however, like all schools, Horizon Science Academy Springfield may need to modify plans in response to the ever-changing COVID-19 situation. When changes are necessitated, all community stakeholders will be notified in writing.

Thanks for joining us in our commitment to change the trajectory of students' lives.

Best,
Mrs. Erin Schreiner
Principal, HSA Springfield

June 23, 2021

ACADEMIC PROGRAMMING

It is the current intent of HSA Springfield to return to traditional, 5-day-a-week, in-person school beginning in August of 2021. Currently, it does not appear that there will be the need for a waiver on instruction time or minutes this year. Therefore, HSA Springfield has developed and refined plans to operate on a full day schedule. Additionally, students will be required to take all mandated state and district assessments

School Shutdown

In the event that the pandemic should again worsen, and HSA Springfield has to close due to a COVID-19 outbreak (as defined by the CDC or local health department), HSA Springfield has a plan in place to engage all students via virtual and/or hybrid instruction. Chromebooks and internet access will be provided if needed. Academic progress and attendance will be monitored by the classroom teacher and the Attendance Intervention Team.

Should a prolonged discontinuation of face-to-face instruction be necessary, teachers will maintain communication with students and parents through Classroom Dojo, Google Classroom, ConceptSIS, Gmail, and/or Seesaw.

In the event of a shutdown, the work of the school's already existing teacher-based teams - a robust set of teams that meets bi-weekly throughout the school year - will transition to dedicated focus to following up with monitoring progress during online and hybrid learning.

Should a shutdown be necessary, HSA Springfield will make no modifications to the following:

- Grading scales
- Enrollment procedures
- Attendance procedures
- Promotion/retention policies

OPERATIONS

Students will arrive and dismiss as determined by the HSA Springfield daily schedule, published annually on the school website.

All students in K-8 will be dropped off and picked up in designated areas in front of the school building as normal. Parents and students will be encouraged to administer health checks such as temperature checks prior to arriving on campus.

Students will be invited to participate in breakfast and lunch as normal.

The start date for students for the 2021-2022 school year are listed in the board-approved school calendar, which has been published to the school website.

COMMUNICATIONS & FAMILY SUPPORT

HSA Springfield maintains communication with parents using, but not limited to, the following methods:

- Classroom Dojo
- Google Voice phone calls
- Google Choice text messages
- Email
- School Reach messenger
- Face-to-face conversation

All current health and safety guidelines as prescribed by CDC and the Lucas County Health Department will be communicated with parents via our regular communication tools.

Our policies, protocol, and procedures regarding student illness (including COVID 19) are posted on our website and/or in our student handbooks. All policies, procedures, and protocol will be strictly adhered to.

School health aide, school administrators, school counselors, and/or other appropriate school staff will communicate with parents as needed in regards to health concerns of students.

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HEALTH & SAFETY

HSA Springfield has taken steps to prepare for the health, wellness, and safety for students and staff for the upcoming 2021-2022 school year. These guidelines are part of a living document and will be updated with new information as it becomes available. Please see the information below for a set of general guidelines and expectations. Decisions will be made in coordination with local and state guidelines as they are released.

Arrival

- Staff, parents, and students will be encouraged to perform health checks including temperature checks before arriving to school.
- Students will use hand sanitizer or hand washing upon arrival into classrooms.
- Common areas will be under a sanitizing schedule

Dismissal

- Bus riding students will be dismissed first by bus.
 - All car-riding students will be dismissed after the school buses have departed.
 - All students will exit the building through the front (east) exit
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HEALTH & SAFETY CONT.

Cafeteria

- Hand washing/hand sanitizer will be available before and after lunch.
- Cafeteria will be appropriately disinfected after each use.

Classrooms

- Multiple social distancing strategies will be implemented based on feasibility of the unique space and needs of each school.
- Students will be encouraged to maintain distance from each other in the school and taught appropriate hygiene/COVID practices.
- Frequent handwashing and hand sanitizing will be encouraged.
- Appropriate measures will be taken for cleaning Chromebooks/other technology devices.
- Staff will observe students for illness prior to starting class and refer students to the health aide as needed.
- Teachers and staff will clean/disinfect at appropriate times.

Visitors

- Non-essential visitors will be limited.
- Visitors are encouraged to call the school before entering the building.
- Proper face coverings may be required as per current CDC guidelines.
- The number of visitors in the building at one time will be regulated.

Playground & Gymnasium

- Students will be monitored for social distancing while on the playground and in the gym. Handwashing stations and sanitizer will be available upon re-entry to the building.
- Frequently used playground and gym equipment will be cleaned routinely.

Cleaning

- The cleaning crew will target cleaning and disinfection of frequently touched surfaces, including but not limited to:
 - Doorknobs
 - Tabletops
 - Bathroom fixtures
 - Toilets
 - Drinking fountains

HEALTH & SAFETY CONT.

Health Services

- School personnel will provide COVID safety training/materials to faculty and staff via Safe Schools
- School personnel will provide education to staff and students regarding health and safety protocols as they relate to prevention of communicable disease.
- Students or staff demonstrating symptoms will be referred to the health aide. Prior to returning to school, the school health aide will be consulted or documentation from health care provider will be provided.
- Students and/or staff exhibiting COVID symptoms will be required to wear a provided mask.
- Students/adults who are symptomatic will be issued a mask to wear until they are picked up by a parent or leave the building.

TECHNOLOGY

All students will be issued a Chromebook or other device regardless of traditional or distance learning environment.

In the event of an outbreak of COVID -19, online review training for Google Classroom, Seesaw, and other programs will be provided to students, parents and staff.
